



	ESSENTIAL	FULL	PREMIUM
Paid Monthly	As low as \$124.75/WK*	As low as 174.75/WK*	CALL FOR PRICE
Paid Annually (10% off)	As low as \$112.28/WK*	As low as \$157.28/WK*	CALL FOR PRICE

Service/Scope of Work Features

Basic Cyclical Bookkeeping	Included *	Included *	Included
Month End Reports (P&L and Balance Sheet)	Included	Included	Included
Monthly Reconciliation	Included	N/A	N/A
Weekly Reconciliaton	-	Included	N/A
Maintaing books real time (1-2 business days)	-	-	Included
Balance Sheet	15th Business Day	10th Business Day	5th Business Day
P&L Report	15th Business Day	10th Business Day	5th Business Day
A/R Aging Report	-	10th Business Day	5th Business Day
A/P Aging Report	-	10th Business Day	5th Business Day
Custom Reports	-	-	Included*
Live, Accounts Payable Management	-	-	Included
Accounts Receivable monitoring & bad debt reduction	-	-	Included
Paperless expense & receipts processing	-	-	Included
Expense Monitoring	-	-	Included
Cash Flow monitoring & projection	-	-	Included
Quarterly Business review meetings & advise	-	Included	Included
Monthly Business review meetings & advise	-	-	Included
Email Communication/Requests	3 business day response	2 business day response	1 business day response
Phone Support	-	4x MAX per month	Unlimited
Secure Client Portal (Includes Access to Invoices, Payments, Requests, and document storage)	Included	Included	Included
Discounted Projects (out of scope)	-	5% Off	10% Off

Additional Notes:

*Limitations and restrictions may apply. Please contact us for more details.